



JOHN BURTON  
Advocates  
for Youth

## 2023-24 Burton Critical Needs & Opportunity Fund

JBAY is continuing the Burton Critical Needs and Opportunity Fund in 2023-24 to help pay expenses related to youths' critical needs and opportunities.

Participating organizations will receive funding in two rounds and each time a fund is disbursed to a youth, the organization must submit the Youth Disbursement form within 48 hours.

Failure to complete the form will result in organizations not receiving their second disbursement and/or not participating in the program in future years.

There is no per youth spending limit and it is up to each organization on how to disburse the funds. Organizational representatives should use their knowledge of the youth's specific circumstance and their professional judgement when awarding youth funds.

### What are the youth eligibility requirements?

- Must be between the ages of 16 and 26 AND
- Must have been in foster care OR experienced homelessness at some point.
- Participants are not required to be students.

For information or assistance, please contact Lorris at [lorris@jbay.org](mailto:lorris@jbay.org)

### TIMELINE

#### > MANDATORY WEBINAR

**APRIL 18, 2023** Every organization interested in participating must attend.

#### > GRANT AGREEMENTS AND W9 DUE

**May 26, 2023** Each participating organization must submit their grant agreement and W9 by this date.

#### > GRANT CHECK #1 SENT

**WEEK OF JULY 24, 2023** Please contact Lorris if you do not receive your check within 14 days of this date.

#### > SPENDING AND REPORTING ROUND #1

**DUE DECEMBER 8, 2023** Each participating organization must spend their Round 1 allocation and enter all transactions into this form.

#### > GRANT CHECK #2 SENT

**WEEK OF JANUARY 22, 2024** Please contact Lorris if you do not receive your check within 14 days of this date.

#### > SPENDING AND REPORTING ROUND #2

**DUE May 3, 2024** Each participating organization must spend their Round 2 allocation and enter all transactions into this form.