Visual Step-by-Step CA Dream Act Application (CADAA) Guide for CA Foster Youth



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Acknowledgements

This guide was developed with support from:

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- Co-author of *Filing the FAFSA*
- Author of *How to Appeal for More College Financial Aid*
- Helped develop FAFSA on the Web in 1996
- David Levy
 - Co-author of *Filing the FAFSA*
 - Served as Director of Financial Aid at many of the nation's leading colleges

This Guide is intended to compliment the *Financial Aid Guide for California Foster Youth* with screen shots of the actual online California Dream Act Application (CADAA) form and detailed step-by-step instructions for youth currently or formerly in the foster care system.

Please refer to the *Financial Aid Guide for California Foster Youth* for information on the different types of financial aid, what to do after filing the CADAA, and how to maintain financial aid eligibility.

While we have made every effort to be accurate in this guide, financial aid programs change. Be sure to get current information.

Visit: jbay.org/resources/financial-aid-guide/

Intended Audience

- This guide is intended for undocumented foster youth in California who qualify for "Independent Student Status" on the CADAA (i.e., a student who was in foster care on or after their 13th birthday or in a court-ordered legal guardianship). If you do not qualify for "Independent Student Status," you will need to complete the Parental Demographics section and provide financial information about you and your parent(s). Information about this process is not included in this guide.
- Additionally, this guide is intended for students completing the online CADAA which is only available in English. For students who wish to complete the CADAA in Spanish, they must complete a paper application. For assistance, refer to the "Spanish Guide to Complete the Paper CA Dream Act Application" found at: jbay.org/resources/financial-aid-guide/
- If you are not a current or former foster youth but have experienced homelessness in California and do not live with your parent(s), you may also qualify for "Independent Student Status." Please see the financial aid resources for homeless youth to learn more: jbay.org/resources/financial-aidguide-for-ca-homeless-youth/

How to Apply for Financial Aid

Complete These Three Steps to Apply for Financial Aid

Step #1-Complete the California Dream Act Application (CADAA): 30 minutes – 1 hour Step #2-If eligible, complete the Chafee Grant application

(It's best to complete this right after you fill out your CADAA) : 10 minutes Step #3-Create a WebGrants 4 Students Account (Do this after your CADAA is processed, which can take 24 hours)

10 minutes

View pages 7-76

View pages-77-79

View pages 80-85

View helpful resources on pages 86-91



***What is an eligible non-citizen?** Examples include a U.S. permanent resident who has a green card (Permanent Resident Card), a conditional permanent resident with a conditional Green Card, or a "refugee." You can find the complete list on the FAFSA.

What is the CADAA?

• The California Dream Act Application (CADAA) allows undocumented and nonresident documented students who meet certain eligibility requirements to apply for state financial aid such as the Cal Grant and Chafee Grant.

• Students who complete the CADAA are not eligible for federal financial aid, like the Pell Grant.

• It also allows qualified students to pay in-state resident fees (instead of higher out-of-state fees) at California's public colleges and universities.

Who is eligible to submit a CADAA?

Students who meet AB540 criteria, have Temporary Protected Status or hold a U Visa.

To qualify for AB 540 a student must satisfy <u>ALL</u> of the following criteria:

1. Three or more years of full-time attendance or attainment of equivalent credits earned in California from a high school, adult school or community college (credit or non-credit courses) or any combination of the three: or

2. Three or more years of full-time high school coursework **and** attended a combination of elementary, middle and/or high school in California for a combined total of three or more years.

Satisfy one of the following:
A. Graduate from a California high school, or
B. Obtain a GED, HiSET or TASC in California, or
C. Attain an associate degree from a California Community College, or
D. Fulfilled the minimum transfer requirements to transfer from a California Community College to a University of California or California State University.

Will register or enroll in an accredited and qualifying California college or university

Does not hold a valid non-immigrant visa (F, J, H, L, A, B, C, D, E, etc.)

Does DACA status and having a social security number impact eligibility?

- Deferred Action for Childhood Arrivals (DACA) status is not required to apply for the CADAA. Students who never applied to DACA or lost DACA status may still be eligible.
- If you received DACA status and were issued a social security number, you must still fill out the CADAA.
- If you have a social security card, but it says "VALID FOR WORK ONLY WITH DHS AUTHORIZATION" you are not eligible to complete the FAFSA. You must meet the AB540 criteria on the prior slide to be eligible for the CADAA.
- Your parent's citizenship status does not impact your eligibility to receive financial aid under the CADAA.

What about Special Immigrant Juvenile Status (SIJS)? • Foster youth who are undocumented immigrants may qualify to receive Special

- Foster youth who are undocumented immigrants may qualify to receive Special Immigrant Juvenile Status (SIJS). Undocumented children that are a dependent of the court through juvenile court and find that they cannot be reunified with one or both of their parents due to abuse, abandonment or neglect, and t is not in their best interest to return to their country of nationality, may be able to obtain SIJS and apply to become a lawful permanent resident (LPR), also known as obtaining your Green Card.
- Students with a *pending* application for SIJS are not eligible for federal financial aid and should submit the CADAA until they have received permanent resident status (i.e., a Green Card).
- If an undocumented student does not have an application for SIJS pending, the child welfare agency should be contacted for eligibility screening and to determine if that is the right option for the youth since it is recommended that an application be initiated before they turn 18.

CADAA Information is Private!

- CADAA information is not shared with the Federal government
- The California Student Aid Commission (CSAC) protects the confidentiality of student records
- CSAC has never shared any information about a student's immigration status, documented or undocumented
- CSAC also complies with the Family Educational Rights and Privacy Act (FERPA), which protects the privacy of student education records

When to Apply

- Students planning to attend a <u>four-year university should apply</u> <u>between October 1 and March 2</u> before the start of the school year, in particular to ensure eligibility for a Cal Grant and institutional aid.
- <u>Community college students have until September 2</u> to apply for a Cal Grant.
- Other forms of aid such as the Chafee Grant have later application deadlines, but all students are encouraged to apply as soon as possible to qualify for maximum aid.

Some colleges may have earlier priority deadlines, so check with your campus.

Students can apply for financial aid before they submit college applications.

What to Bring to Apply for the CADAA

Email Address: Use an email address that you check often. Avoid high school email addresses that expire. Individual Taxpayer Identification Number (ITIN): An undocumented immigrant would obtain an ITIN to file a federal income tax return. This is an optional field, and may not pertain to you if you didn't make enough money to be required to file taxes.

List of up to 10 colleges you plan to apply to: You can update this later, if needed. At least one is required to complete the application

Financial Information: You will be asked to indicate your assets as of the date you complete your CADAA, such as how much is currently in your checking or savings **AND** provide any tax or income information from the prior-prior year (i.e., provide 2021 tax or income info if completing the 2023-2024 CADAA). Be sure to gather any federal income tax returns, W-2's and 1099 forms if you worked in the prior-prior year.

Statewide Student Identifier (SSID): a 10-digit number that is given to all students enrolled in a California elementary, middle or high school. This is optional but recommended.

CADAA Application Options

The online application is available in English only at: dream.csac.ca.gov

Paper applications are available in English & Spanish: Call 1-888-CA-GRANT (1-888-224-7268) **or download a PDF version at** dream.csac.ed.gov



It's best to complete the online application to reduce any chances of errors, however if you would like to complete the paper application in Spanish, get assistance with the "Spanish Guide to Complete the Paper CA Dream Act Application" found at: jbay.org/resources/financial-aid-guide/

STEP 1: BEGIN A NEW CADAA AT DREAM.CSAC.CA.GOV

Reminder: The CADAA must be filled out EVERY year! This is a FREE application.

New to the CADAA Process: Click "Start."

Returning User:

Click "Login." You can also login to make corrections or add a new college to your application.



STEP 1: BEGIN A NEW CADAA AT DREAM.CSAC.CA.GOV

Starting a new CADAA begins with registration to verify your eligibility for the CADAA.

- Click Continue.



CA.GOV | Privacy Policy |



Welcome

Completion of the California Dream Act Application is required to determine financial aid for California AB540 eligible students. Your application will be processed by the California Student Aid Commission.

The following questions will determine whether this is the best financial aid application for you or whether you should fill out the Free Application for Federal Student Aid (FAFSA).



DETERMINE ELIGIBILITY FOR THE CADAA

The CADAA will confirm your eligibility by asking if you have a Social Security Number.

→ Choose "No" if you have a work-only Social Security Number through DACA.

Next, it will ask if you meet the AB540 criteria and list the various eligibility requirements. For more information about eligibility, see pages 9-11.



START THE CADAA APPLICATION

If you meet the eligibility requirements, you will be informed that you are eligible to file a CADAA and can click "Start Application."



Registration

Based on the responses you provided, you are eligible to file a California Dream Act Application.

Click the link below to begin your Salifornia Dream Act Application.



Create a user account (PART I):

You will need to provide your name and date of birth, and create a User ID.

Your name and date of birth must match your high school or college records. If you use a different name on your college admissions applications than what was used in high school, you should contact your college/university.

Required fields are marked with a red asterisk (*).

Let's Get Started

Please complete the following form in order to continue. The minimum required fields are indicated with a red asterisk completing the entire form in order to expedite your application processing time

		Auto Hint
STUDENT INFORMATION	* First Name 1	
	First name is required	
	Middle Initial	
	* Last Name ()	
	Loot nome is required	
	Last name is required	
	* Date of Birth 1	
	MM/DD/YYYY	
	Date of birth is required	
	* User ID	
	Username is required	
	(Length 8 characters, accepts Alphanumeric and @)	
STUDENT ADDRESS	* Mailing Address 1	

Create a user account (PART II):

Student Address: Do not provide a temporary mailing address. If you don't have a permanent mailing address, ask your college's financial aid administrator for help.

Email Address: You must provide an email address, as this is used for communication from CSAC and your college.

Double-check the email address to make sure there are no typos. Avoid using high school emails that can expire.

TIP: Emails from CSAC may go to your junk or spam folder, so be sure to check these folders and add csac.ca.gov as a "safe sender."

STUDENT ADDRESS	Mailing Address	
	Address is required	
	(Enter your street number and street name, or P.O. Box)	
	* City	
	City is required	
	* State	
	Select	
	State is required	
	* Zip Code	
	Zip code is required	
		_
STUDENT CONTACT	Phone Number 1	
STUDENT CONTACT		
STUDENT CONTACT	Phone Number 1	
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STUDENT CONTACT	Phone Number ④ Email Address ③ Email is required 	
STUDENT CONTACT	Phone Number ④ • Email Address ④ Email is required • Confirm Email Address ④	

You will receive an email message to confirm your email address.

Click on the link in the email message to activate your account.

You will be asked to create a password and can then login to the account.

Application in process

Your user account is created successfully. Click on the OK button to go to the login page.

Ok

Please check your email and follow instructions to activate your account.

Password Change for New Account

Dear CSAC User,

Please create your password for the newly created account with us.

Please click the button below to create the password.

Create Password

Manage Password

The password must be between 6-24 characters in length and contain at least 1 uppercase letter, 1 lowercase letter, a number, and one or more characters from !@#\$%& list but cannot have all 3 characters !@# in the password in any order.

Submit

Enter New Password

Confirm password

You will be asked to provide answers to three security questions, which can be used to recover your account if you forget your password.





Username
 Password
 Email Address & Password
 Challenge Questions & Answers

You're Now Ready to Start Your Online CADAA

Login with your new Username and begin the CADAA

LOG-IN TO THE CADAA

When you login, a one-time passcode will be sent to your email address. You will need to enter this passcode to login to your account.

Sign In
Username
Password
Remember me on this computer
After a successful sign in, we use a cookie in your browser to track your session. You can refer our Cookie Policy for more details.
By signing in, you agree to our Privacy Policy
Sign In
Forgot Username or Password ?
Email Verification
Enter the code sent to your email (the email we used is the one you listed on your FAFSA or CA Dream Act Application).DO NOT CLOSE THIS WINDOW BEFORE YOU ENTER THE ONE TIME PASSCODE:
Authenticate

SELECT THE SCHOOL YEAR THAT YOU PLAN TO ATTEND COLLEGE

Select the school year that you plan to attend college. If you select the wrong year, your financial aid will not be processed.

Most students will want to complete the CADAA for next fall, which is the academic year on the left.

If you are applying for an upcoming summer session, it is recommended that you complete applications for both years. Schools have the option of using either the prior or upcoming year's financial aid for summer. Once you've picked a college, check with the financial aid office about summer financial aid.

The web site will ask you to confirm your selection.

Welcome TESTNAME T TESTLAST!

Which academic year application would you like to apply for?

You may choose to file a California Dream Act Application by the academic school year.

2023 - 2024 School Year (July 1, 2023 - June 30, 2024)

2022 - 2023 School Year

(July 1, 2022 - June 30, 2023)

Confirm Year Selection

Are you sure you want to continue with 2023 - 2024 School Year?



READ THE INSTRUCTION PAGE

Read the instructions and then click on the OK button.

>

Read these tips first

1. Questions with an asterisk (*) require an answer.

- 2. If it is determined that you are a DEPENDENT student, your parent will be required to sign the application. Anytime you make a change to your application, your parent will be required to sign. Failure to provide a parent signature, will leave your application incomplete. Your college/university cannot award you financial aid if your application is incomplete.
- Save your application periodically. Sessions expire every 30 minutes. To prevent loss of application and information SAVE your application often.
- The red text throughout the CA Dream Act Application means further action is required from you.
- Based on your answers to questions, this application may skip questions that are not required.
- 6. Do not use your web browser's BACK or FORWARD buttons. Using the web browser back or forward button will cause data to be lost. To prevent loss of data you should use the NEXT and PREVIOUS buttons at the bottom of each page. Remember to save often.
- Make sure you submit your application when complete. Saving your application is not the same as submitting your application. Only submitted applications can be processed for financial aid.
- If you need to make changes or corrections after submitting your application, you must wait at least 24 hours.
- Use the Auto Hint toggle button at the top of the screen to enable or disable help screens.
 These help screens contain additional information to assist you in answering each question.
- You do not have to file taxes to complete the application. However, you can use your 2021 taxes to complete the 2023 - 2024 CA Dream Act Application.
- Check your Confirmation Page after you submit your application for possible error resolution and to see Action(s) Needed and Next Steps.

SECTION 1 OF THE CADAA:

STUDENT DEMOGRAPHICS

COMPLETE ALL SECTIONS OF THE CADAA: START WITH DEMOGRAPHICS

- Complete the three sections listed as tabs at the top of the screen. The website will take you through each section.
- Click "Save Application" at the bottom of the page to save your responses. Click "Next" at the bottom of the page to go to the next section.
- For detailed instructions and information about each question, click the information icon.
- The answers to some questions will be prefilled with your registration information.
- Only provide your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) if you have one. Otherwise, leave blank.



Student Address and Email

- Mailing Address: This should be a permanent mailing address where you can receive postal mail, such as a P.O. Box. If you don't have a permanent mailing address, ask your college's financial aid administrator for help.
- Email Address: Double-check the email address to make sure there are no typos. The California Student Aid Commission (CSAC) and the colleges that you apply to for financial aid may send you important information via email. An email is not required, but recommended.

TIP: Emails from CSAC may go to your junk or spam folder, so be sure to check these folders and add csac.ca.gov as a "safe sender."



Student Residency

You must be a California resident to qualify for the California student aid, such as the Cal Grant, Chafee Grant, Middle Class Scholarship and in-state tuition.

You will also need to meet minimum GPA standards, so make sure that your high school has submitted your verified GPA and that it has been matched to your CADAA. Create a WebGrants account to verify if your GPA has been matched to your CADAA.

Learn more about WebGrants on pages 80-85.

Visit <u>https://www.csac.ca.gov/post/cal-grant-high-school-entitlement-award</u> to see minimum GPA requirements.



Student Phone and Identification Info

SSID: Enter your 10-digit Statewide Student Identification Number (SSID), if applicable. Entering a SSID is not required but is recommended.

A SSID is given to all students enrolled in a California public high school. If you don't know your SSID, contact your high school.

The SSID is not a Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN).

Continued on next page.

Academic Year 2023		
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	<u>41</u>	<u>I</u>
Student	Parent	Sign & Submit
		Auto Hint
Demographics	School Dependency	Financial 🗸
Section IV - Student Phone and Identification	on Information	
10) Your Permanent Phone Number 🛛		
11) Your Statewide Student Identification Num	iber (SSID) 0	
12) Your Cell Phone or Alternate Phone Number	er 🕄	
13) Your driver's license number ()		
14) Your Driver's License State ()		SELECT 👻
Previous	Section 4 of 8	Next

Student Phone and Identification Information Continued:

Driver's License:

A driver's license is not required to complete the application but can help prevent identity theft.

Driving record and parking tickets do not affect eligibility for financial aid.

Academic Year 2023				
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	4	1		<u>I</u>
Student	Pa	arent	Sign 8	& Submit
				Auto Hint
Demogra	aphics 🥑 School 🗸	Dependency 🗸	Financial 🗸	
Section IV - Student Phone and Ident	ification Information			
10) Your Permanent Phone Number 🖲				
11) Your Statewide Student Identificatio	n Number (SSID) 🕚			
12) Your Cell Phone or Alternate Phone	Number ()			
13) Your driver's license number				
14) Your Driver's License State 🚯			SELECT	
14) Your Driver's License State 🚯			SELECT	

Previous

Student Marital Status

Your legal marital status is "single" if you are not married, even if you live with or have a boyfriend, girlfriend or significant other.

Married students are considered independent and will not have to fill out the Parent sections.



<u>Student Eligibility:</u> Undocumented and DACA students should choose "I am not a citizen or an eligible non-citizen" as their citizenship status.

Students with a Temporary Protected Status (TPS) or U visa should also select "I am not a citizen or an eligible noncitizen."

Students with a T visa are eligible to file the FAFSA and should file the FAFSA instead.

If you are on a student visa or any other nonimmigrant visa (including A,B,C,D,E,F,G,H,I,J,K,L,M,N, O,P,R,S,TN,TD,V,TROV and NATO) you are not eligible to file the CADAA.


CADAA: DEMOGRAPHICS SECTION

Student Education- PART I: Will you have your first bachelor's degree before you begin the 2023-2024 school year? Most students should answer **"No."**

What will your grade level be when you begin the 2023-2024 school year? If you took college courses while in high school, and were dually enrolled, you are still considered a first-time college student and should select "Never attended college/1st yr."

CONTINUE TO NEXT PAGE FOR MORE "STUDENT EDUCATION" QUESTIONS.

	Academic Year 2023	
	ll	
	S	Ĩ
	Student Parent	Sign & Submit
		Auto Hint
	Demographics ! School ! Dependency	Financial
	Section VII - Student Education	
	 26) * What will your high school completion status be when you begin college in the 2 2024 school year? ① 	2023 SELECT 🗸
	28) * Will you have your first bachelor's degree before you begin the 2023 - 2024 sch year?	nool O Yes O No
	29) * What will your grade level be when you begin the 2023 - 2024 school year?	SELECT 🗸
	30) * What College degree or certificate will you be working on when you begin the 2 - 2024 school year?	023 SELECT 🗸

Section 7 of 8

Previous

CADAA: DEMOGRAPHICS SECTION

Student Education- PART II:

Select the option that best fits your *initial* educational goal.

- If you are planning to attend a four-year college, select "1st bachelor's degree."
- If you are planning on attending a community college, even if your ultimate educational goal is to obtain a bachelor's degree, select one of the "associate degree" options.
- If you are unsure of your plans, select "1st bachelor's degree." Do NOT select "other/undecided." However, if you decide to attend a community college, you should update your response to this question to avoid an error message and delays in your financial aid.
- Do not select "2nd bachelor's degree" unless you already have a bachelor's degree, as it may limit the grants that you receive.



STEP 1: BEGIN A NEW CADAA AT DREAM.CSAC.CA.GOV

What is the highest level of education your Parent completed?

- It is ok to select
 "Other/unknown"
- Parent does not refer to a legal guardian or foster parent.
- How you answer does not affect your eligibility for student aid.



SECTION 2 OF THE CADAA: SCHOOL SELECTION

If you indicated that you are still in high school or have completed your high school diploma in the "Demographics" section, when you get to the "School" section, you will see this screen asking you to provide the name, city and state of that high school.

Important: Use the search function to find your high school. This will help to ensure that your GPA is correctly matched when it is submitted by your high school

You will not be prompted to answer this question if you indicated that you received a GED certificate, HomeSchool or None of the above in the prior section.

Den	nographics 🗸 School ! Dependency ! Financial !	
Section I - Search for High Scho	ol	
27) * School Details	Enter at least 3 letters of your school name and Select High School State, C Search button. What is the name of your high school? PAS	ity and then click the
	High School State 0 CALIFORNIA	~
	High School City 🚯 🗆 City not in list PASADENA	~
	Search High School Name	
	PASADENA HIGH SCHOOL	
	School Name	City
	PASADENA HIGH SCHOOL	PASADENA
	HALSTROM ACADEMY-PASADENA	PASADENA
	CALVARY CHAPEL PASADENA CH SCH	PASADENA

- Search for and select up to 10 colleges that you may want to attend.
 Information from the CADAA will be sent to the schools you have selected.
- You can search for colleges by name or by using their Federal School Code.
- You can update or change school selections later if your plans change or you're just not sure yet.
- You must select at least one college to continue with the CADAA.
- You do not need to have applied for admission yet to the colleges you list.



- Click on the name of the college to add.
- Be careful when selecting your colleges. Some college names are very similar and it's easy to get them confused.
- Costs vary by college type. State colleges and universities are generally the most affordable; private vocational/trade schools can be costly. Ask for help if needed to make selections.
- Be sure to list each UC or CSU campus to which you are applying for admission separately in this section.

Search By College Name 1	
UC	Search
Add College School Code 1	
	Add

Search results (Please select atleast one option)

College Name	City	USDE Code
INSTITUTE OF CULINARY EDUCATION	PASADENA	04144301
UC BERKELEY	BERKELEY	00131200
UC DAVIS	DAVIS	00131300
UC HASTINGS COLLEGE OF THE LAW	SAN FRANCISCO	00394700
UC IRVINE	IRVINE	00131400
UC LOS ANGELES	LOS ANGELES	00131500
UC MERCED	MERCED	04127100
UC RIVERSIDE	RIVERSIDE	00131600

- You are then asked to indicate your housing plans for each campus. Most four-year universities or colleges offer on-campus housing, but only a few California community colleges do.
- Do NOT select "With Parent" as your housing plan if you plan to live with a foster parent, relative caregiver or legal guardian.
 Instead, select "Off-Campus." <u>This is crucial for maximizing your</u> <u>financial aid.</u>
- Note that the order in which you list the colleges does not make a difference in California.

College Name USDE Code Housing Plans UC IRVINE 00131400 On campus × Select housing plan On campus ×	Selected Colleges			
Select housing plan	College Name	USDE Code	Housing Plans	
	UC IRVINE	00131400	On campus ~	×
			Off campus	

You can send your CADAA to additional schools after your CADAA has been processed.

You can list only 10 colleges at a time on your CADAA. After the CADAA has been processed and you have received your California Student Aid Report (Cal SAR), usually within 1-2 weeks, you can submit the CADAA to an additional 10 colleges, if necessary, by replacing the original set of 10 colleges with a new set of up to 10 colleges. Your original set of 10 colleges will still receive their copy of your CADAA information. Repeat this process as many times as necessary, each time waiting until you receive the Cal SAR. You can do this by visiting dream.csac.ca.gov or by calling 1-888-CA-GRANT (1-888-224-7268) or TTY 1-800-735-2929.

SECTION 3 OF THE CADAA: **DEPENDENCY STATUS**

Dependency Determination

- Students who are determined to be independent do not need to provide information about parents.
- For independent students, eligibility for financial aid is based on the student's (and spouse's, if applicable) income and assets only
- Students who will be 24 years old or older as of January 1 of the year for which they are applying for aid are automatically independent and will not be asked the questions in this section. (For example, if you plan to start school in August 2023, will you be 24 or older as of January 1, 2023.)

- If you answer "Yes" to any of the dependency status questions, you are considered to be independent and parental information will not be required.
- Married students are considered independent and will not have to fill out the Parent sections.
- Your marital status is "single" if you are not married, even if you live with or have a boyfriend, girlfriend or significant other.
- Students who are or will be enrolled in graduate school are considered to be independent.



Previous

<u>Does Student have</u> <u>Dependents?</u>

 If you have children or dependents, you will be considered independent on the CADAA and will not have to fill out the Parent section.



Student Household Size:

This screen appears only if you indicate that you have children or are married.

Count yourself, your spouse, children who receive more than half of their support from you (even if they don't live with you) and other dependents who live with you and receive more than half their support from you.

Do not count your siblings, other relatives, family of origin or foster family.

Number in College: Enter "1" for number in college unless you have a spouse or children who will also be attending college at least half-time.



If you are under 24, not married and do not have children, you will be asked additional questions. If you can answer "Yes" to any of these, you will be considered an independent student on the CADAA.

Current or former foster youth may qualify if they can answer "Yes" to any part of either of these two questions:

"At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent or ward of the court?

OR

"Does someone other than your parent or stepparent have legal guardianship of you, as determined by a court in your state of legal residence?"

Demographics 🗸 School 🗸 Dependency 🌗 Financial !	
Section III - Student Additional Dependency Questions	
49) * Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?	○ Yes ○ No
50) * Are you a veteran of the U.S. Armed Forces? 1	○ Yes ○ No
53) * Any time since you turned age 13; were both your parents deceased, were you in foster care or a dependent or ward of the court?	○ Yes ○ No
54) * As determined by a court in your state of legal residence, are you or were you an emancipated minor?	○ Yes ○ No
55) * Does someone other than your parent or stepparent have legal guardianship of you, as determined by a court in your state of legal residence?	○ Yes ○ No
Previous Section 3 of 5	Next
Notification *	
You are considered an "independent" student. You are not required to answer the parental questions.	
Ok	



questions in this section.

- Not sure if you qualify as an independent student as a current or former foster youth? Here are a few more facts:
- Neither legal guardians nor foster parents are considered parents when completing the CADAA.
- You qualify even if you were in foster care, or were a dependent or ward of the court, for just one day after you turned 13.
- Dependent vs. Ward of the Court: The term "ward" is used to mean "dependent" of the court.
- You are a ward of the court (regardless of whether this status is determined by the county or state) if the court has assumed custody of you, even for just one day. Court-ordered documents exist that designate you as a ward of the court.
- If you were a dependent or ward of the court, but remained in the legal custody of your parents, you do not qualify for "Independent Status" as a foster youth on the CADAA.
- Youth in Family Maintenance will not qualify unless they were in out-of-home care for at least one day after the age of 13.
- Some foster youth are under the jurisdiction of the juvenile justice Probation Department and are still eligible for independent status.

TIP: If you exited foster care before the age of 13 and were either reunified with your parents or adopted, you will most likely need to provide information about your parents' income and assets. You can request an exemption from this requirement, however, for special circumstances such as an abusive family, parental incarceration or when parents' whereabouts are unknown. Consult with the financial aid office at the college you plan to attend for more information.

Chafee Grant

79.

The Chafee Grant provides college grants of up to \$5,000 a year for up to 5 years for current and former foster youth who are under age 26 as of July 1 of the award year.

The student must have been in foster care or a ward of the court for at least one day between ages 16 and 18.

For more information, visit chafee.csac.ca.gov and see pages 77-



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Section 9 of 9

Chafee Grant Continued:

- If you answer "yes" to the question on the prior page, these questions will appear.
- Students are advised to answer these questions to be considered for additional financial aid.



SECTION 4 OF THE CADAA: STUDENT FINANCIAL INFORMATION

These instructions are for students with "Independent Status." Dependent students will need to also provide parent information.

Pay careful attention to which year's income, tax and asset information you have to report in this section.

- Income and tax information comes from the "prior-prior" year. For example, the 2023-2024 CADAA is based on 2021 income and tax information.
- You will be asked if you completed your IRS federal income tax return for the appropriate year. You must select one of three options:
- Already Completed
- Will file
- Not going to file



to page 66.

If you selected **"Not going to file,"** you will not Financial 🗸 Demographics School 🗸 Dependency ✓ be asked any further questions and can proceed Section i - Student Tax Filing Status 32) * For 2020, have you completed your IRS income tax return or another tax return? 🚺 Not aging to file You may be required to submit a Verification of -- Select --Already Completed **Non-Filing Letter** from the IRS to verify that Will file Section 1 of 6 Previous you did not file a tax return. For more Not going to file information about this form visit: www.jbay.org/resources/irs-vnf (\checkmark) (\checkmark) Student Parent Sign & Submit If you are unsure whether you made enough Auto Hint money to file a federal income tax return, look Demographics School 🗸 Dependency 🗸 Financial 🗸 at Table 1-1 of IRS Publication 17: Section II - Student IRS Information www.irs.gov/pub/irs-pdf/p17.pdf Not Required **TIP:** In 2021, if you were single and under age 65, you were not required to file a tax return if Based on the answers you have selected. you are not required to answer any your gross income was less than \$12,550. questions in this section Gross income = total income paid to you before any deductions or taxes were taken out. Section 2 of 6 Previous Next

The remaining financial questions will ask about "your (and spouse's)" information, regardless of if you are married.

You will be asked for your Adjusted Gross Income (AGI) and income tax from your 2021 federal income tax return.

Tip: The CADAA tells you on what line of your tax return you can find the requested information. Carefully follow these instructions.



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Student Income from Work

You will be asked to report how much money you made from **working**. Include the information from your W-2 forms (box numbers 1 + 8) and 1099 forms.

If you did not work, enter zero. This question can't be left blank.

Student Assets

You will also be asked to provide information about your current assets such as cash, savings and checking accounts, but not retirement plan accounts



These questions concern amounts that may have been <u>included in the income reported</u> <u>on your federal income tax return</u>.

These amounts are subtracted from income to ensure that they do not count against your financial aid eligibility.

Some types of financial aid, such as Americorps, Federal Work-Study and the taxable portion of college grants and scholarships, may have been included in taxable income on your federal income tax return.

A Cooperative Education Program is a college program that allows a student to apply their classroom knowledge to a paid work experience in a field related to their academic or career goals.

Section IV - Student additional IRS /Financial Information

Previous Section 4 of 6		Next
f. Earnings from work under a Cooperative Education Program offered by a college.	S	.00
 e. Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Don't include untaxed combat pay. 	S	.00
 d. Taxable college grant and scholarship aid reported to IRS in your adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships. 	S	.00
c. Taxable earnings from need-based employment programs, such as Federal Work-Study and need- based employment portions of fellowships and assistantships. ()	S	.00
 b. Child support you paid because of divorce or separation or as a result of a legal requirement. Do not include support for children in your household. 	S	.00
44) Student's 2021 Additional Financial Information. Enter combined amounts for you and your spouse.		

These questions concern types of income that are not reported on your federal income tax return. This "untaxed income" will be added to your adjusted gross income (AGI) or income earned from work to yield total income.

Do <u>not</u> report any of the following Information as income earned from work or untaxed income.

- Extended Foster Care (AB 12) benefits including Supervised Independent Living Placement (SILP) payments or payment from a Transitional Housing Placement for Non-Minor Dependents (THP-NMD) program. Even if your SILP payment is sent directly to you, you DO NOT need to report this as income. This also includes the infant supplement.
- Welfare (CalWORKs) payments
- Untaxed Social Security benefits
- Supplemental Security Income (SSI) do not confuse with Social Security Disability Insurance (SSDI)



Student Untaxed Income Continued:

Untaxed income that you should report may include:

- Contributions to retirement plans
- Child support *received* (not child support *paid*)
- Cash support received, such as if someone paid your bills.

Section V - Student Untaxed Information

45) Student's 2021 Untaxed Income. Enter combined amounts for you and your spouse.

a. Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, coded D, E, F, G, H, and S. Don't include amounts reported in code DD (employer contributions toward employee health benefits).

c. Child support received for all children. Do not include foster care or adoption payments.

g. Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value benefits). Do not include the value of on-base military housing or the value of a basic military allowance for housing.

h. Veterans noneducational benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study ()

i. Other untaxed income not reported in items 44a through 44g, such as workers' compensation, disability benefits, untaxed foreign income, etc. Also include the untaxed portions of health savings accounts from IRS Form 1040 Schedule 1—line 12. Don't include extended foster care benefits, student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Innovation and Opportunity Act educational benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.

j. Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form. This includes money that you received from a parent or other person whose financial information is not reported on this form and that is not part of a legal child support agreement.

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This question asks whether the student received certain federal benefits during 2021 and 2022.

- Medi-Cal (Medicaid)
- Supplemental Security Income (SSI)
- CalFresh (Food Stamps or SNAP)
- Free or Reduced Price School Lunch
- CalWORKS (TANF)
- Special Supplemental Nutrition Program for Women, Infants and Children (WIC)

Checking any of these boxes will not affect your eligibility for these benefits. It also will not reduce your eligibility for state student financial aid.

See next page for information about "dislocated worker" status.



Dislocated worker: this includes anyone who experienced an involuntary loss of employment, such as anyone who:

- Is receiving unemployment benefits due to being laid off or losing a job and is unlikely to return to a previous occupation
- Has been laid off or received a lay-off notice from a job
- Was self-employed but is now unemployed due to economic conditions or natural disaster (e.g., COVID-19)
- Is the spouse of an active-duty member of the U.S. Armed Forces and

 has experienced a loss of employment because of relocating due to a permanent change in duty station or
 - is unemployed or underemployed, and is experiencing difficulty in obtaining or upgrading employment
- Is a displaced homemaker. A displaced homemaker is generally a person who previously provided unpaid services to the family (e.g., a stay-at-home mom or dad), is no longer supported by the spouse, is unemployed or underemployed, and is having trouble finding or upgrading employment.

What if your income has changed since 2021?

TIP

If your income has decreased since 2021, for example, you lost a job or had your hours significantly reduced, contact the financial aid office at the school you plan to attend. They can recalculate your financial aid award to reflect your current income.

SECTIONS 5 AND 6 OF THE CADAA: PARENT INFORMATION

CADAA SECTIONS 5 AND 6: PARENT INFORMATION

If you were determined to be **"Independent"** you will **not** be required to complete the Parent Demographics and Parent Financials sections.



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Next

SECTION 7 OF THE CADAA: SIGN & SUBMIT

The final section of the CADAA!

CADAA SECTION 7: SIGN & SUBMIT

Read the signing statement before signing the CADAA.

To sign the CADAA, check the box and click on the Submit button.

If there is any invalid data, you will be asked to correct the errors before saving or submitting the application. The sections containing the errors will be marked with a red exclamation point.

After you have corrected the errors, you can click on the Submit button again to sign the CADAA.

You will then be told that your application is being processed. This can take up to 24 hours. If you need to make any changes or corrections, you must wait until the CADAA is processed.



READ BEFORE PROCEEDING

By signing this application electronically or by signing a signature page and mailing it to us, YOU, as the STUDENT, certify that:

- · You will use state student financial aid only to pay the cost of attending an institution of higher education;
- You are not in default on any student loan or have made satisfactory arrangements to repay it;
- · You do not owe money back on any student grant or have made satisfactory arrangements to repay it;
- · You will notify your college if you default on any student loan; and
- · You will not receive a Cal Grant from more than one college for the same period of time.

If you are the parent or the student, by signing this application you agree, if asked, to provide information that will verify the accuracy of your completed form. This information may include U.S. or state income tax forms that you filed or are required to file. Also, you certify that you understand that the California Attorney General has the authority to verify information reported on this application with the Franchise Tax Board and other state or federal agencies. If you sign any document related to the state student aid programs electronically, you certify that you are the person identified. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.

By clicking Submit below, I am affirming that the information I listed on this application is true and correct to the best of my knowledge. I understand that it is illegal to report false or misleading information. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature

CADAA SECTION 7: CONFIRMATION PAGE

2022 - 2

Section

The Confirmation Page shows that your CADAA has been submitted.

It provides your CA Dream ID number and the date the CADAA was submitted.

Save or print a copy of the Confirmation Page.

The Confirmation Page may identify actions you will need to take to ensure that your eligibility can be determined.

IMPORTANT NOTICE:

Males are no longer required to register with the Selective Service in order to qualify for state financial aid. However, this is a new law and this comment code may still appear on your Confirmation Page. Students can disregard this notice and no further action is required.

	Signature Confirmation CalSAR	
023 CA Drea	m Act Application Confirmation Page	
		Comment Codes
	Resolve the following issue(s); if these issue(s) remain unresolved, you may be unable to receive financial aid consideration.	001
	Males, between ages of 18 and 25, are required to register for Selective Service prior to receiving financial aid for college.	020
	There are issues with your CA Dream Act Application that need to be resolved before your eligibility can be determined. Be sure to read all the comment codes listed on this page, review your application and make any necessary corrections to your CA Dream Act Application.	047
	Corrections can be made 24 hours after submitting your application by logging back into your application at www.caldreamact.org . You must use your User ID and password to retrieve your CA Dream Act Application. If you need additional help with your application, contact the Customer Relations Branch at the California Student Aid Commission Mon-Fri from 8:00 am to 4:45 pm at 1-888-224-7268 or by email at studentsupport@csac.ca.gov . If your mailing address or email address changes, you must make the correction on your CA Dream Act Application. Click here for more information regarding Cal Grant application process.	006
	Your college is responsible for verifying your AB 540 eligibility. Check with your colleges Admissions office before the term starts.	280

AFTER THE CADAA

Filling out the CADAA is just the first step.
CALIFORNIA STUDENT AID REPORT (Cal SAR)

After 24 hours (possibly sooner), you will be able to download your California Student Aid Report (Cal SAR).

Click on the print icon to download or print the Cal SAR.



Logout

CALIFORNIA STUDENT AID REPORT (Cal SAR)

This is an example of a California Student Aid Report (Cal SAR).

The Cal SAR summarizes the information you submitted on the CADAA. Review it to confirm that there aren't any errors.

After your CADAA is processed, the Cal SAR will include your expected family contribution near the top right of the first page, after the word "EFC." This example shows an EFC of \$0. An EFC of \$0 means the student will likely qualify for maximum aid.

Save or print a copy of the Cal SAR.



California Student Aid Commission CA Dream Act Student Aid Report(2022-2023)

CA Dream Act Application Data

• Assumed fields, based on the data you entered, are marked with an '*' (asterisk) sign.

• The fields that are changed from last transaction are displayed in red.

• Parental data may still appear on the Cal SAR for applicant's that were initially deemed as a dependent student, but have changed to independent. However, only the student's information will be used in the determination of financial aid eligibility.

Dream ID:

Transaction Number: 2 Submitted By: JUST TESTING Processed: 10/5/21 EFC: \$0

	1
1. Your Last Name	TESTING
2. Your First Name	JUST
3. Your Middle Initial	
4. Your Street or Post Office Mailing Address	
5. Your City	
6. Your State	CA
7. Your Zip Code	
8. Your Social Security Number (SSN) or Individual Taxpayer ID Number (ITIN)	
9. Your Date of Birth	
10. Your Permanent Phone Number	(mage server) (c)
11. Your Statewide Student Identification Number (SSID)	
12. Your Permanent Cell or Alternate Phone Number	
13. Your Driver's License Number	
14. Your Driver's License State	
15. Your Email Address	NAME AND ADDRESS OF A DECK OF A
16. Your Citizenship Status	Not a citizen or eligible noncitizen
17. Your Alien Registration Number	
18. Your marital status as of today	Single
 Month and the year you were married, remarried, separated, divorced or widowed. 	
20. In what state do you live?	CALIFORNIA
21. Did you reside in this state before January 1, 2017?	Yes
22. If "No" give month/year you began to reside in this state?	
23. Are you male or female?	Male

AB540 AFFIDAVIT

- Submit a signed "Non-Resident Exemption" Request, also known as an "AB 540 Affidavit" in order to qualify for aid through the CADAA!
- This form states that you meet all the requirements to qualify for a non-resident exemption under AB 540 and, if you are undocumented, that you are in the process of legalizing your immigration status (or will do so as soon as you are eligible).
- A student should get the affidavit from the office of admission at the college the student plans to attend.
- You should complete this form upon accepting an offer to attend a college in California and at least one semester or quarter before you are scheduled to start classes.

Summary of the CADAA Process



APPLY FOR THE CHAFEE GRANT

This is a separate application from the CADAA

Chafee Grant Overview & Eligibility:

May receive up to **\$5,000 depending on financial need** for up to **5 years** (whether or not consecutive) until the **age of 26**

Can be used at public or private qualified colleges, universities or career and technical schools (CTE) in California or out of state

Must be a current or former foster youth who was a dependent or ward of the court at least one day between the ages of 16-18

Must be enrolled at least half-time in college, have financial need and have not reached your 26th birthday as of July 1 of the award year

Chafee Grant Application Tips

- A separate application is required for *first time* applicants only in addition to the CADAA. While the CADAA must be filled out every year, the Chafee must only be filled out once.
- Go to chafee.csac.ca.gov and click "Start Chafee Application."
- Apply as soon as possible- ideally right after completing your CADAA!
- **Planned School of Attendance** refers to one college the student plans to attend. If you don't know yet, you can select one and update it later in WebGrants. Also, if your school isn't listed, you can contact CSAC at 1-888-CAGRANT (1-888-224-7268), option 3.
- Students can update their Chafee grant applications and monitor award status on WebGrants for Students at: mygrantinfo.csac.ca.gov

•



IMPORTANT DATE

Online Chafee Application, FAFSA, and CA Dream Act Application opens in October

Start Chafee Application

12:

REQUIREMENTS

The following forms must be submitted

- Free Application for Federal Student Aid or CA Dream Act Application
- · Chafee Grant Application (for first time applicants only)

INFORMATION CHANGE

Name Change? If so, complete the Chafee Grant Update/Change Form

New school, mailing address or phone number change? Manage your WebGrants for Students account 24/7

CREATE A WEBGRANTS ACCOUNT

Create this to view the status of your CADAA, Cal Grant and Chafee Grant

WebGrants 4 Students: mygrantinfo.csac.ca.gov

- Students will need to wait to create a WebGrants account until their CADAA is processed. It can take 24 hours for the CADAA to process and link to WebGrants.
- Colleges will receive CADAA information within 7-10 days. Colleges may request documentation to verify the information you provided on the Dream Act Application.



Edit Profile – Contact Info

TIP: Make sure your contact information is up to date so CSAC can reach you.

CSAC communicates with students through their email address.

Here is the screen where you can edit contact information.

🛤 Edit Pi	rofile				×	
Contact I	Info	Demographic	3rd Party Access	History of Pre	vious Changes	
🔏 Addres	S*	20612 PIO		CA T	90715	
Address has been verified as a valid information						
🛛 Mobile F	phone*	626-784-83	323			
📞 Alternat	te Phone	000-000-00	000			
Primar	y Email*	pshaner924	4@gmail.com			
🖂 Alterna	ate Email	example@	domain.com			
		Save Chan	ges Reset			
					Close	

Check Your Award Status

Below are possible award status cards within WebGrants. If your Award Status is pending, click on your "To Do" list to determine next steps. If your Award Status is "Not Awarded", click on Reason to learn more and consult with the financial aid office or CSAC if you believe there is an error.





WebGrants To Do's

1. Check your award status and amount for the Cal Grant and Chafee Grant

2. Verify if there are any "pending" items or forms that still need to be completed

3. Confirm that your school of attendance is accurate. This is referring to the college you plan to attend, not your high school.

 \Box

4. Verify that your GPA has been received. If not, contact your high school counselor or the California Student Aid Commission (CSAC).

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5. Enter your high school graduation date. This will become available on the 1st day of the month of your planned graduation.

6. If you applied for Chafee Grant, check that your "Department of Social Services Record" is complete to verify your foster youth status. Note: This is only verified monthly so it may take up to 6 weeks before this is verified. If it is not matched, visit chafee.csac.ca.gov to submit a verification form manually.

Congrats! You Did It!

Remember:

- Continue to check your email and college student portal weekly. The college will communicate with you if they need more information. Even after college starts, continue to check it often.
- Respond promptly to any information request to provide verification in order to receive your financial aid, such as a verification of foster youth status or an IRS Verification of Nonfiling Letter (if you didn't file taxes). Learn more at: www.jbay.org/resources/irs-vnf.
- Update all of your accounts if your address, email or phone number changes (e.g. WebGrants, college portal, FAFSA/CADAA, etc.)
- Apply for campus support programs, such as EOP, EOPS, NextUp, Guardian Scholars or Disability Student Services, to help you succeed once in college. Learn more about these programs here: <u>cacollegepathways.org/campus-support/.</u>
- Check out the Financial Aid Guide for California Foster Youth to learn how to maintain your financial aid: jbay.org/resources/financial-aid-guide/. Once you receive financial aid, there are requirements you need to meet to keep receiving it.
- **Apply for private scholarships.** There is a lot of free money out there if you take the time to apply! Learn more by visiting: <u>jbay.org/resources/financial-aid-guide/.</u>
- Reapply for CADAA every year!

HELPFUL RESOURCES

Sources of Free Help with the CADAA

- Live Help built into CADAA (Turn on "Auto Hint")
- California Student Aid Commission (CSAC)
 - 1-888-CA-GRANT (1-888-224-7268)
 - If hearing impaired: 1-800-735-2929 (TTY) or 1-800-735-2922 (Voice)
 - StudentSupport@csac.ca.gov
- IRS Get a Tax Return Transcript 1-800-908-9946

Resources for Undocumented Students at CA Public Colleges and Universities

- **Dreamer Resource Centers**: Most public colleges in California have a Dreamer Resource Center or Dream Success Center or similar for their undocumented students that offers a range of support and resources.
- Resources for students attending Cal State University (CSU) campuses: https://www.calstate.edu/attend/student-services/resources-for-undocumented-students
- Resources for students attending University of California (UC) campuses: <u>https://undoc.universityofcalifornia.edu/</u>
- Resources for students attending a California Community College (CCC) campus, including contacts for UndocuLiaisons found at every campus: <u>https://www.cccco.edu/Students/Support-Services/Special-population/Undocumented-Students</u>
- Immigrants Rising: Resources for undocumented youth to pursue a higher education and career found here: <u>https://immigrantsrising.org/</u>

California Dream Act Service Incentive Grant Program

- Encourages CADAA students who meet Cal Grant B eligibility to perform at least 150 hours of community or volunteer service
- 1,667 eligible students will receive up to \$4,500 per academic year
- Renewable for up to 8 semesters or 12 quarters
- Recipients must maintain Satisfactory Academic Progress (SAP), such as earning at least a 2.0 GPA
- Students must apply annually
- For more information, visit www.csac.ca.gov/dsig

Scholarships for Undocumented Students

- Search for scholarships on free scholarship matching websites, such as Fastweb.com and the College Board's Big Future website
- Students should apply for all scholarships for which they may be eligible
- For lists of scholarships, visit:
 - www.maldef.org/resources/scholarship-resources/
 - immigrantsrising.org
 - goldendoorscholars.org

California College Pathways www.cacollegepathways.org

John Burton Advocates for Youth (415) 348-0011 | info@jbay.org | jbay.org



