

Informational Webinar

Burton Critical Needs & Opportunity Fund 2022-2023 Program



April 20, 2022

Agenda

- 1. Overview of the Burton Critical Needs and Opportunity Fund**
- 2. Youth Eligibility and Use of Funds**
- 3. Application Process and Reporting**
- 4. Timeline**
- 5. Walkthrough Youth Disbursement Form**
- 6. Q&A**

Participant Information

- Today's PowerPoint and further resources can be downloaded from the "handouts" section of your control panel
- To submit questions, click on the "Questions" panel, type your question, and click "send." Chat will be disabled during the presentation.
- Presentation materials and video will be sent out via email after the webinar and will also be available on our website.

The Burton Book Fund is Changing

- JBAY has operated the Burton Book Fund for 10 years, assisting more than 9,100 foster youth in California.
- We're seeing increased need for financial support in other areas, including housing, transportation, child care, and health care.
- Additionally, new public investments have resulted in more funding to support foster youth in higher education, including for textbooks.

**Introducing
The Critical Needs and
Opportunity Fund**

The Goal:

Help youth who have been in foster care or homeless by providing them with easily accessible financial assistance to address a critical need or facilitate an opportunity.

Key Differences Between The Programs

Available to homeless youth as well as foster youth.

- Burton Book Fund was only available to foster youth enrolled in post-secondary education.

Available to address urgent needs and opportunities.

- Burton Book Fund was only available for textbooks and other items listed on the course syllabus.

There is no per youth youth spending limit.

- Burton Book Fund was limited to \$200 per youth.

Participation includes community-based organizations.

- Burton Book Fund participation was limited to campuses.

Key Differences Between Two Programs

Requires the Youth Disbursement Form (via Google Form) for each disbursement.

- Previously a final report was due at the end of the academic year.

There are more participating organizations

- Burton Book Fund assisted youth at 74 campuses; Critical Needs and Opportunity Fund is expanded to 87 campuses and organizations.

There is more funding available.

- Burton Book Fund issued \$160,000 annually; Critical Needs and Opportunity Fund will provide a minimum of \$360,000 and up to \$510,000.

Important Information about Participation

Participation is by invitation only. Please do not share links to the application.

Participation is not guaranteed for future years.

JBAY may expand participating organizations in 2023.

Who is eligible for Burton Critical Needs and Opportunity Fund?

- Must be between the ages of 16 and 26 AND
- Must have been in foster care OR experienced homelessness at any time.
- Live in California
- Participants are not required to be students.

What can the Critical Needs and Opportunity Fund be used for?

The purpose of the fund is pay for expenses related to a youth's **critical need or opportunity**. Examples include:

- Textbooks, school supplies or school fees
- Transportation expenses or emergency auto repairs
- Deposits for first and last month's rent for a room or apartment
- Obtaining medical or dental care when no Medi-Cal providers are available
- Music or art classes
- Participation in athletic programs

Is There a Per Youth Spending Limit or other Limitations?

There is no minimum or maximum. Given that the goal is to meet a youth's **specific** need, we discourage using the funding to purchase a cache of gift cards. Participating organizations are expected to use their funding based on their:



2022-2023 Process



Program Timeline Overview

Applications Due May 18, 2022

Each organization interested in participating must submit a complete application.



Signed Program Contracts & W9s Due June 15, 2022

Each organization must submit a signed contract, W9 and documentation of nonprofit status.



Grant Check 1 Sent July 25, 2022

Please contact Suzil at JBAY if you do not receive your check within 14 days of this date.

Spending Deadline #1 December 10, 2022

Organizations that do not spend their full amount and submit Youth Disbursement Forms will not receive Round 2 funding



Grant Check 2 Sent January 16, 2023

Please contact Suzil at JBAY if you do not receive your check within 14 days of this date.



Spending Deadline #2 May 15, 2023

Organizations that do not spend their full amount and submit Youth Disbursement Forms will be eligible in 2023-24.

STEP 1:
**Submit an
Application by
May 18, 2022**

The applicant organization is required to:

- Accept the grant check
- Submit their tax identification number and a W9 to JBAY.
- Be nonprofit, which includes a post-secondary institution. The applicant cannot be an individual.
- If a campus can't accept the funding directly, identify a non profit to serve as the applicant.

Applicant must agree to:

- Disburse funds to youth using their **knowledge** of the youth's specific circumstance and their professional **judgement**.
- Complete the electronic Youth Disbursement Form every time a student is awarded funds, within 48 hours of fund disbursement.
- Use funds exclusively for expenses directly related to meeting the critical needs of a youth or to facilitate an opportunity for a youth.
- Maintain records of expenditures for at least one year after completion of the use of the grant funds
- This program is invitation-only; do not share the application.

STEP 2:

JBAY Allocates Funding and Sends Out Program Contracts

- JBAY will review all applications.
- JBAY will allocate funds based on the:
 - number of organizational applicants and
 - number of youth served by each applicant
- Program can expect to get \$2,000 to \$10,000
- JBAY will send the program contract and the funding allocation the week of May 27th.

STEP 3:
Sign & Return
Program
Contract by
June 15, 2022

Information to complete the program contract:

- Name and mailing address of applicant organization
- Signature of authorized representative
- Signed and dated W9 of applicant organization
- Name and contact information of authorized representative
 - This is probably YOU!

By signing, your organization confirms that they have

reviewed, understood and agreed

to follow the rules of the program.

STEP 4:
Receive
Grant Check #1
the Week of
July 25, 2022

Once your organization receives Grant Check #1, you may begin implementing the program!

Each organization is required to:

- Conduct outreach to identify participants.
- Disburse funds to youth using their **knowledge** of the youth's specific circumstance and their professional **judgement**.
- Complete the electronic Youth Disbursement Form every time a student is awarded funds, within 48 hours of fund disbursement.
- Use funds exclusively for expenses directly related to meeting the critical needs of a youth or to facilitate an opportunity for a youth.
- Maintain records of expenditures for at least one year after completion of the use of the grant funds

STEP 5:
Complete
Round 1
Spending by
December
10, 2022

Complete the Youth Disbursement Form as you spend funds, within 48 hours of providing financial assistance to a youth. .

Organizations that do not spent their full amount and submit Youth Disbursement Forms totalling the full disbursement amount will not receive Round 2 of funding.

STEP 6:
Receive
Grant Check #2
the Week of
January 16, 2023

Grant check #2 will be sent to organizations that fully expended their first round of funding AND completed Youth Disbursement Forms for the full amount allocated.

STEP 7:
Complete
Spending by May
15, 2023

Organizations that do not spent their full amount and submit Youth Disbursement Forms totalling the full disbursement amount will not be eligible for the Critical Needs and Opportunity Fund in 2023-24.

Information to Collect for the Application

- Names, emails, and phone numbers for two staff contacts for the program.
- The name and tax ID number for the applicant organization that will be entering into agreement with JBAY and will be accepting and managing the program funds.
- The number of eligible youth that your organization expects to serve July 2022 - May 2023.

Youth Disbursement Form

The Youth Disbursement must be completed within 48 hours of each disbursement.

These forms must cumulatively correspond to the amount of the grant.

Organizations that **do not fill** out these forms will not be eligible to receive Round 2 of funding.

Youth Interviews

- JBAY is interested in learning about the impact of the fund.
- Youth can receive \$25 gift card for a 15 minute virtual interview.
- Provide youth's information at the end of the Youth Disbursement Form if the youth is interested.

Questions?

Suzil can be
reached at:
Suzil@jbay.org

Enter your questions on your screen now



Click the “question and answer” arrow



Type your question



Click “send”

THANK YOU

JBAY.ORG



JOHN BURTON
Advocates
for **Youth**