



Burton Book Fund FAQ

QUESTION	ANSWER
How does the Burton Book Fund work?	The Burton Book Fund operate as a Grant Program. At the start of the academic year, each participating school will receive a grant check, sent to a 'legal entity of their choice', to implement and manage the Burton Book Fund at their school.
What type of legal entity is allowed? What are the requirements?	<ol style="list-style-type: none"> 1.The legal entity must have a Tax ID, and must provide it to JBAY during the application process. 2.They must be an organization (no individuals) and may include the bookstore, a non profit, or a department within the school, such as the financial aid office.
How do I access the Burton Book Fund?	The Burton Book Fund is administered through the campus representatives and they will be the contact person for all interested students. Upon a completed Grant Agreement, JBAY will provide the campus support representatives with a student application template aid in identifying eligible students.
How much will be awarded to each student?	Each student who receives a Burton Book Fund award will receive a maximum of \$200 for the entire 2021-2022 academic year, not per quarter or semester.
What is the process for a campus to participate?	<ol style="list-style-type: none"> 1. Please attend JBAY's webinar on May 4 from 11 AM -12 PM. JBAY will go over the Grant Process and will equip all interested schools with the necessary knowledge and tools to determine if this is a program that is right for their school. 2. Fill out an application to participate, due by 5 PM on May 21, 2021. Failure to meet the May 21 deadline will result in ineligibility for the campus to participate in the program for the 2021-22 academic year. Please let JBAY know if you need assistance or additional time to complete. 3. On May 28, contracts will be sent via email to all campuses that have been approved for the grant program. Signed Contracts, along with a W9, are due back to JBAY by 5 PM on June 25. 4. Beginning July 25, 2021, JBAY will begin disbursing checks to campuses. 5. May 23, 2022: End of year Grant Report and a check with unused funds are due to JBAY.
How much money will my campus receive?	The monetary amount each campus will receive will vary and is based upon availability, need, and past year spending patterns.
Who is eligible for the Burton Book Fund?	<p>To be eligible for the Burton Book Fund, a student must meet the following criteria:</p> <ul style="list-style-type: none"> • Was in foster care on or after their 13th birthday; • Enrolled in 6 or more units for the upcoming semester or quarter; • NOT eligible for, or participating in, Next Up; • Submitted a FAFSA or California Dream Act Application.
Is the process different for campuses that operate on a quarter rather than a semester system?	No. All interested campuses are encouraged to attend JBAY's webinar on May 4th from 11AM-1PM and must submit an application to participate by 5 PM May 21. Campuses who receive the grant are responsible for awarding individual students the fund, tracking the monetary disbursements, and sending a completed grant report, survey, and refund check (if applicable) to JBAY by May 23, 2022.
Are graduate students eligible?	Yes.

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If a student received participated in the Burton Book Fund last year participate again this year?	Yes, as long as they still meet the eligibility requirements!
What can the Burton Book Fund be used on?	Any items listed on the class syllabus. This includes textbooks, workbooks, digital textbook access codes, and clickers. If a student is enrolled in a visual or performing arts class, they are also allowed to use the fund to purchase items for these classes that are listed on the syllabus. This includes paints and brushes, dance shoes, sculpting materials etc. \$50.00 of the \$200.00 total can be used on school supplies such as pencils and pens, notebooks, binders, calculators, flash cards, and Scantrons.
What can the Burton Book Fund NOT be used on?	Large tech purchases, including laptops, desktop computers, tablets, and phones. Accessories for large tech purchases, including but not limited to, chargers, stylus pens, extra computer monitors, carrying cases and protective sleeves. Food, unless the student is enrolled in a cooking class and the food items are course required and listed on the syllabus. Any school branded items from the bookstore including apparel, water bottles etc.
Can the Burton Book fund be used to rent books at their campus bookstore?	Yes.
Are the students allowed to sell their books at the end of the semester?	Yes.
Can the book fund be used for online purchases or in the store only?	This is up to the discretion of each individual campus, but JBAY recommends that students be able to use their funds to purchase textbooks from the campus bookstore AND online retailers.
The participation application states that the campus representative must ensure that the student has submitted a FAFSA or California Dream Act Application for the 2021-22 academic year. What does this mean?	Campus representatives can verify that the student has submitted a FAFSA or CA Dream Act application in one of many ways, including checking Web Grants, asking the student to provide verification, or consulting with the financial aid office.
Does the student's income or Estimated Family Contribution that is determined by the FAFSA or Dream Act impact a student's eligibility for the program?	The requirement to apply for financial aid is to ensure that all available funding is being accessed. Income level and/or Expected Family Contribution are <u>not</u> part of the eligibility criteria.
Does the campus representative or student need to provide a copy of the FAFSA/Dream Act Application to JBAY?	No, copies of the verification do not need to be provided to JBAY.
Are there any exceptions to the requirement that students submit a FAFSA or California Dream Act?	If there are situations where a student is unable to submit a FAFSA or CA Dream Act application, it will be up to the campus representatives' discretion whether to award the student.
What if a student is NextUp eligible but does not want to participate in NextUp? Can they get assistance from the Burton Book Fund?	As a general rule, no. But, please reach out to JBAY if there are special circumstances involved. We encourage all students to utilize NextUp if their campus offers it!

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When will campuses hear back from JBAY after submitting the application?	On May 28, 2021, JBAY will be sending out contracts via email to all campuses that have been approved for the program with specifics.
How does JBAY determine how much funding each campus will receive?	For campuses that have participated in the Burton Book Fund in past years, JBAY will look at how much each campus spent per year on average and award accordingly. For campuses that are new to the Burton Book Fund, their award amount will be based on the answers to the application questions and availability of funds.
If my campus participated in the Burton Book Fund last year, do we have to submit an application again?	Yes, each campus MUST submit an application again in order to be considered for the Burton Book Fund for the 2021-2022 school year.
I'm a student and I have a question about the Burton Book Fund, who should I ask?	Please direct all of your questions to your campus representative.
Is the book fund grant for each semester or for the full year?	The grant is for the full year. Each participating school will receive ONE check for the entire school year.
Are students who were in a legal guardianship eligible for the Burton Book Fund?	A youth for whom a guardianship was established at age 13 or after is eligible to participate in the Burton Book Fund.
If a youth was adopted or exited to guardianship before the age of 13. Are they eligible for the program?	No.
What is the deadline for using the funds?	This is up to each school to decide, but since grant reports and evaluation surveys are due to JBAY by each school by May 23, 2022, we recommend that schools set the deadline for students to use their funds well in advance of this date.
Can the funds be carried over to the following academic year?	No, all unused funds are due back to JBAY by May 23, 2022.
Is there an evaluation component to the Burton Book Fund?	Yes, all participating grantees are required to submit a grant report detailing total students serviced by the BBF, and the total amount of funds used. All unused funds must be returned to JBAY.
I do not work at a school, I work in an agency or organization that supports foster youth. How do I guide my student to apply?	Have the student contact the campus support program to discuss participating in the Burton Book Fund. In July, JBAY will publish a complete list of participating campuses with contact information on our website. Please direct your student to contact the campus program directly to participate in the Burton Book Fund.