



2020-2021 Burton Book Fund Webinar

Information for Campuses and Students

Agenda

- What is the Burton Book Fund?
- Who is eligible?
- The Burton Book Fund Grant Process – What is changing this year?
- Important Things to Keep in Mind
- Q & A

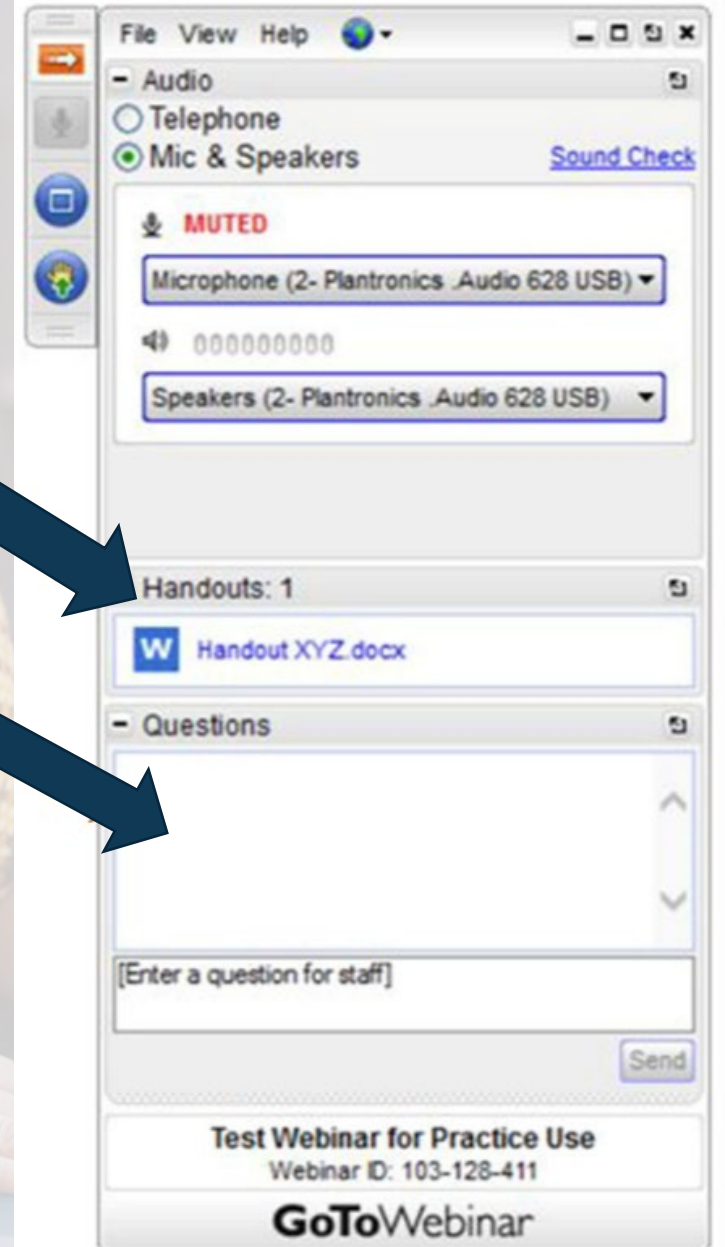
Presenters

- Amy Lemley, JBAY Executive Director
- Suzil Sciancalepore, Office Manager & JBAY Burton Book Fund Manager

Information to Participate

- Today's PowerPoint and resources can be downloaded from the “handouts” section of your control panel
- To submit questions, click on the “Questions” panel, type your question, and click “send”
- Presentation materials and audio will also be posted at:

<https://www.jbaforyouth.org/trainings-2/>





What is the Burton Book Fund?

What Does John Burton Advocates for Youth Do?



What is the Burton Book Fund?

The Burton Book Fund is a program that:

- Offers current and former foster youth financial support to help offset the high costs of their course materials
- Encourages contact with support professionals on campus
- Supplements the important work that is happening on campuses, in housing programs, and by county child welfare agencies

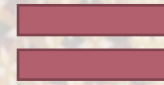


What is the Burton Book Fund trying to achieve for students?

Increase student contact with campus support professionals

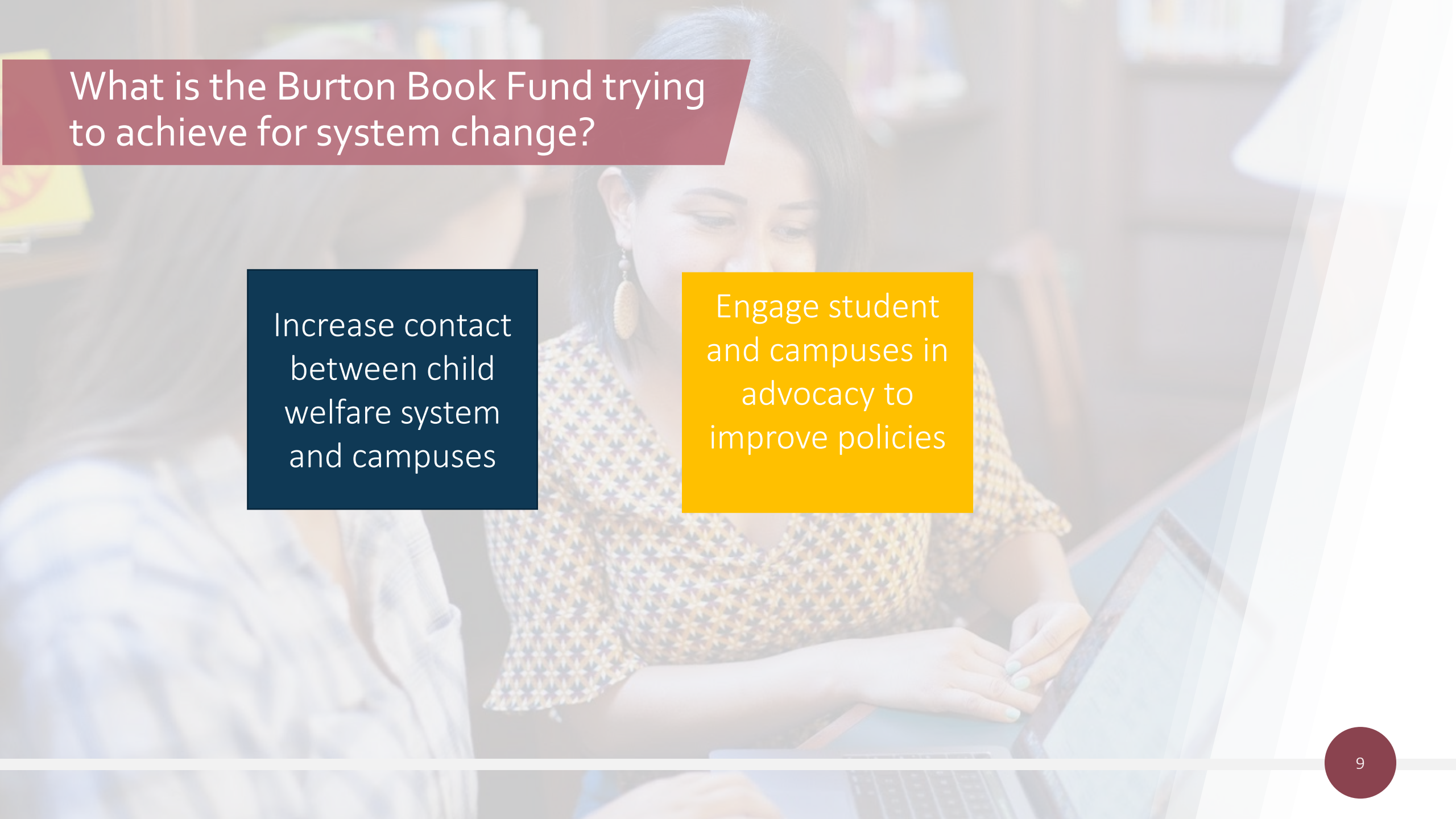


Ensure foster youth access all financial aid they are eligible to receive



Improved retention and degree completion!

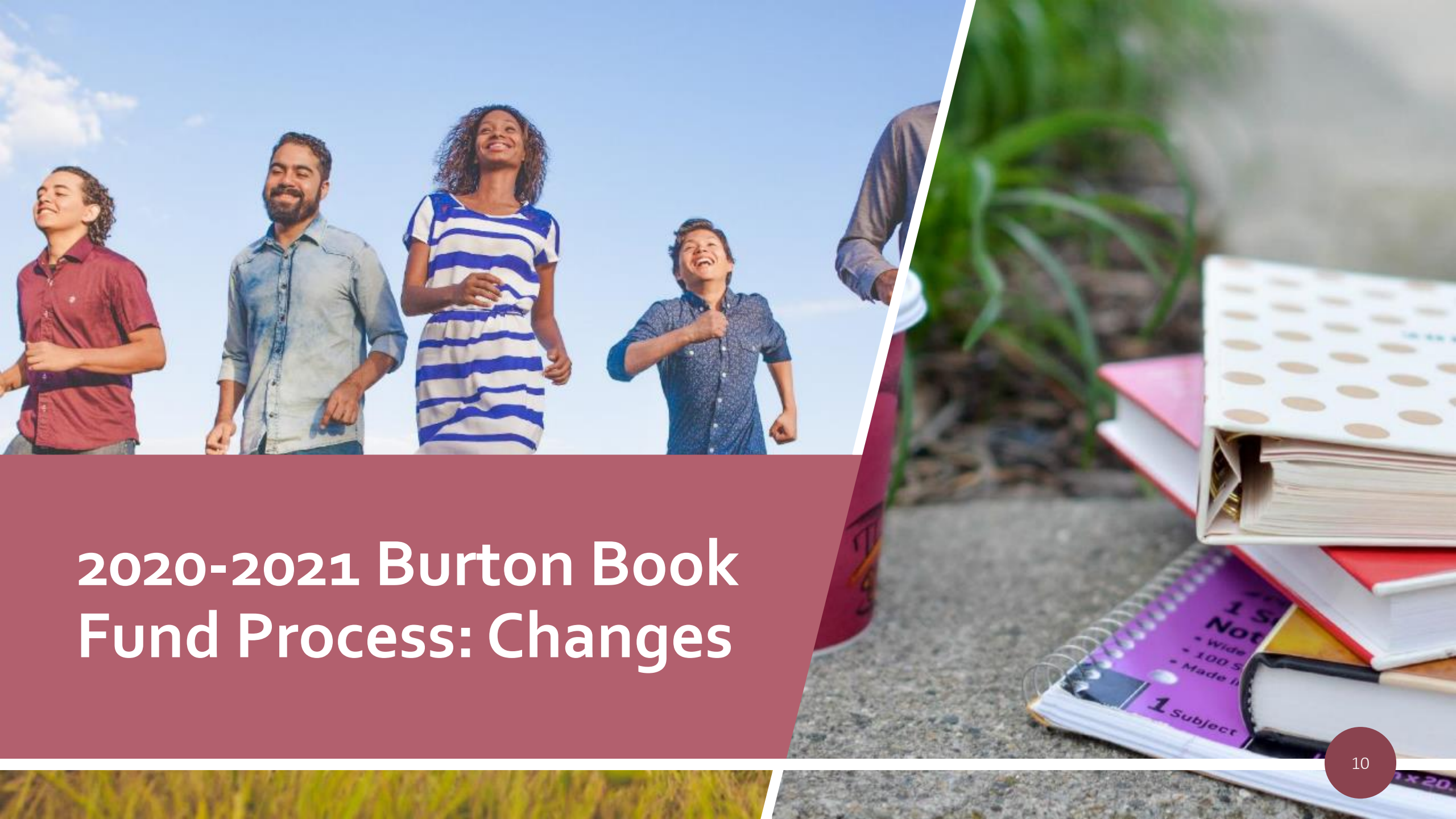
- Initial application
- Requirement that applicants complete the FAFSA



What is the Burton Book Fund trying to achieve for system change?

Increase contact
between child
welfare system
and campuses

Engage student
and campuses in
advocacy to
improve policies



2020-2021 Burton Book Fund Process: Changes

2020-2021 Burton Book Fund

- Suzil Sciancalepore

Contact for the Burton Book Fund

- Email: Suzil@jbay.org
- Phone #: [415-348-0011](tel:415-348-0011)

- [\\$131,000](#) in Burton Book Fund awards
- Each [eligible student](#) can receive up to [\\$200](#) to use for the whole academic year.
- In total, we'll be able to serve at least [655](#) for the 2020-2021 academic year.



Who is eligible for the Burton Book Fund?

To be eligible for this program, the student applying:

- Must have been in foster care on or after their **13th birthday**
- Must be enrolled in **6 or more units** for the Fall 2020 semester or quarter
- Is **NOT participating or eligible to participate in Next Up**, formerly known as CAFYES
- Has **submitted a FAFSA/ California Dream Act application** for the 2020-2021 academic school year



FAFSA/CA Dream Act Eligibility Requirement

How do I Verify?

- Check Webgrants
- Ask student for verification
- Consult with your financial aid office



List of Campuses with Next Up, Formerly Known as CAFYES

Northern California

- Butte College
- Santa Rosa Junior College
- Shasta College

San Francisco Bay Area

- Berkeley City College
- College of Alameda
- Laney College
- Merritt College

Fresno County Area

- Clovis Community College
- Fresno City College
- Reedley College
- College of the Sequoias
- Merced College

Kern County Area

- Bakersfield College
- Cerro Coso Community College
- Porterville College

Riverside County

- Moreno Valley College
- Norco College
- Riverside Community College

Sacramento County

- American River College
- Cosumnes River College
- Folsom Lake College
- Sacramento City College
- Sierra College

San Bernardino County

- Chaffey College
- Victor Valley College

Santa Barbara County

- Allan Hancock College

Orange County

- Coastline Community College
- Golden West College

- Orange Coast College

San Diego County

- San Diego City College
- San Diego Mesa College
- San Diego Miramar College
- Cuyamaca College
- Grossmont College

Los Angeles Area

- East Los Angeles College
- Pasadena City College
- Los Angeles Trade-Tech College
- Los Angeles City College
- West Los Angeles College
- Los Angeles Harbor College
- Los Angeles Southwest College
- Los Angeles Mission College
- Los Angeles Valley College
- Los Angeles Pierce College
- Long Beach City College



CAFYES Eligibility and Where Burton Book Fund Can Fill the Gaps

CAFYES Eligibility

- In foster care on or after age 16
- Under age 26 before start of the academic year
- Enrolled in at least 9 units
- Meet terms of EOPS mutual responsibility or student education plan

BBF can fill in the gaps for students who were:

- In foster care on or after age 13 but exited out before age 16
- Age 26 or older before start of the academic year
- Enrolled in 6-8 units
- Not able to meet terms of EOPS mutual responsibility or student education plan

Eligibility Examples

1. I was in foster care at the age of 15.
2. I am enrolled in 3 units for the Fall 2020 semester.
3. I am NOT eligible to participate in a Next Up program through EOPS.
4. I submitted a FAFSA for the 2020-2021 academic school year.

Rebecca, 22



No, she is **not** eligible because she is not enrolled in a minimum of 6 units

Eligibility Examples

1. I exited foster care to a legal guardianship at the age of 12.
2. I am enrolled in 12 units for the Fall 2020 semester.
3. I am NOT participating in a CAFYES program through EOPS.
4. I submitted a FAFSA for the 2020-2021 academic school year.



Marcus, 19

No, he is **not** eligible because he was not in foster care at age 13.

Eligibility Examples

1. I was in foster care at age 13 and aged out at the age of 21 through AB12.
2. I am enrolled in 9 units for the Fall 2020 semester.
3. I am attending a CAFYES campus. I will not be eligible for the CAFYES program due to my age.
4. I submitted a FAFSA for the 2020-2021 academic school year.



Linda, 27

Yes, she is eligible because she was in foster care at age 13, is enrolled in 6 or more units, is not enrolled in Next Up, and submitted her FAFSA.

Burton Book Fund Grant Timeline

Grant Applications Due to JBAY by All Interested Campuses

Due by May 25

JBAY sends out contracts to Campuses

June 1

Signed Contracts Due Back to JBAY

Due by July 1

JBAY Publishes List of Participating Campuses on Website

July 3

Checks Due to JBAY with all UNUSED Funds

June 1, 2021

Grant Reports and Surveys Due to JBAY

May 15, 2021

Campuses directly disburse funds to eligible students

August 2020- May 2021

JBAY Mails Grant Checks Out to Campuses

July 27

Is the Burton Book Fund Right for My School?

The Big Changes:

- ONE check per campus at start of academic year.
 - No invoicing or submitting student applications to JBAY
- Must identify a Legal Entity at Your Institution who can accept the Grant Check, Manage the Funds, and Ensure that the money makes it into the hands of Students who are Eligible.
- Unused Funds Due Back to JBAY June 1, 2021.



What can the Burton Book Fund Be Used For?

Textbooks and items **listed on the syllabus.**

- This includes art and performing arts supplies such as canvas, paints, ballet shoes etc.

\$50.00 of the \$200.00 total can be used on school supplies such as clickers, Pencils, Notebooks, Binders, and Scantrons.

The Burton Book Fund can NOT be used to buy laptops, tablets, or any other large tech purchases.

Step 1: Identity a Legal Entity at your Campus to Receive Grant Funds and Submit Signed Grant Agreement

- Identity a Legal Entity (no individuals) at your campus who can accept the grant check from JBAY. They must have a Tax ID number and be able to submit a W9 to JBAY along with the Grant Agreement.
- Each campus is required to electronically submit a Signed Grant Agreement that includes a W9 for the legal entity in charge of accepting and administering the funds on campus.
- Signed Grant Agreements are due by **Wednesday, July 1 2020** to participate in the Burton Book Fund.
- You will receive a copy of your submitted grant agreement in your email upon submission.
- Forms can be found here:

www.jbaforyouth.org/burton-book-fund-information

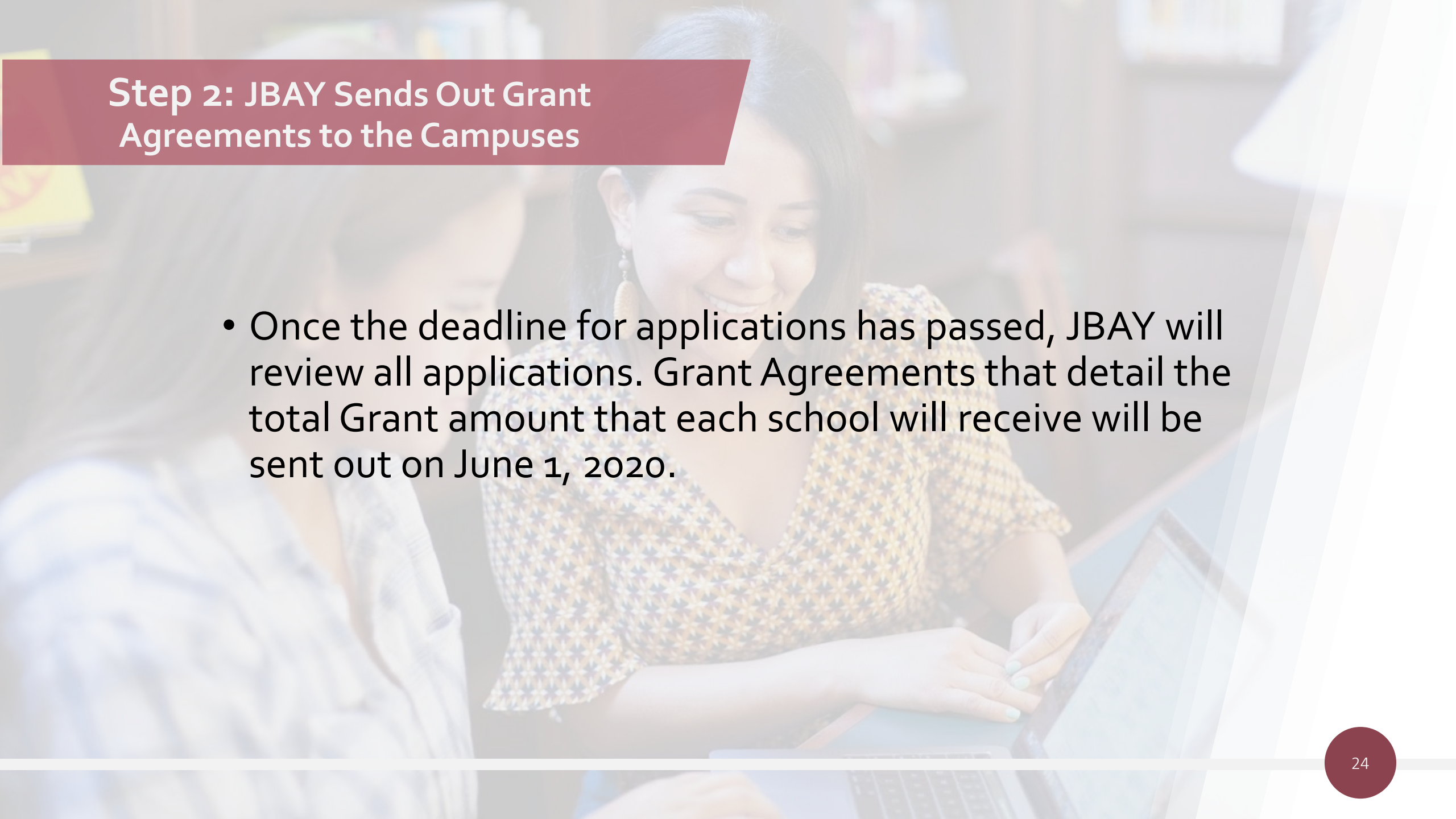
How does JBAY Determine the Grant Amount for each Campus?

1. Total Amount Invoiced for the 2019-2020 School Year

- On the application, there is a space to include any information regarding special considerations that should be made. These can include:
 - Employment vacancies within campus departments during the 2019-2020 that affected full utilization of the program.
 - A spike in enrollment of new students who are eligible for the program.
 - COVID-19 related interruptions.

2. What if my campus did not participate during 2019-2020 and would like to participate in 2020-2021?

- In the space provided for special considerations, please let me know and include information on the number of students at your campus who will be eligible for the program during 2020-2021 and confirmation of your Campus having the necessary resources and capacity to administer the fund.

A background image showing two women in a professional setting. One woman, with dark hair and wearing a patterned top, is smiling and looking at a laptop screen. The other woman, with long dark hair and wearing a light blue shirt, is also looking at the screen. The image is slightly blurred and has a soft, warm tone.

Step 2: JBAY Sends Out Grant Agreements to the Campuses

- Once the deadline for applications has passed, JBAY will review all applications. Grant Agreements that detail the total Grant amount that each school will receive will be sent out on June 1, 2020.

Step 3: Sign & Return Grant Agreements by July 1, 2020

Each Campus AKA Grantee Must Complete and Sign the Grant Agreement.

Info Needed:

- Name and Mailing Address of Legal Entity
- W9 of Legal Entity
- Name and Contact Info of Authorized Grantee Representative

By signing, your campus confirms that they have **reviewed, understood and agreed to follow the rules** of the program, including *returning unused funds* to JBAY by **June 1, 2021.**



Step 4: Get your Grant Check!

July 27: JBAY Mails Grant Checks

- Once your authorized campus entity receives your check, you are ready to start!
- **Remember: You will not be sending JBAY any student applications or invoices anymore. Each Grantee will be responsible for**
 - identifying and reaching out to potentially eligible students
 - Going over program requirements with students to ensure they are eligible
 - Handling all payments and invoicing directly with bookstore and the legal entity that is managing the grant money.
 - Keeping track of the number of students who have received money from the grant, to include in Grant Report at end of year to JBAY.

Step 4: Get your Grant Check!

Improvements to the System

- Grantee Representatives can re-allocate funds automatically to ensure that the most students are able to use the BBF.
- No more wait period for Student Application Approval

Step 4: Examples

Ex: “Learning Community College” receives a \$1000 Burton Book Fund Grant

(Under the old system, only 5 students, each receiving \$200 would have benefitted from this amount.)

Under the new system:

Student 1 uses \$130

Student 2 uses \$150

Student 3 uses \$200

Student 4 uses \$100

Student 5 uses \$200

Five Students Total \$780.00 leaving \$220.00. Campuses can now automatically utilize the remaining amount for other students in need. As long as no individual student receives more than \$200, the Grant can be split between students in whatever way works best.



Step 5: End of Year Grant Reports, Surveys, and Return of Unused Funds

Grant Reports and Surveys Due May 15, 2021

Checks Due to JBAY with ALL Unused Funds by June 1, 2021

Important Things to Remember:

- The Burton Book Fund is a program with limited funding. If you don't think that your campus has the capacity and resources to utilize the grant, please do not apply.
- Number of awards for each campus will be determined by the total amount your institution invoices for the 2019-2020 school year.
- If you miss the application deadline, your campus will not be able to participate for the 2020-2021 year.
- Make sure only **students with the greatest need apply**. Awards are limited so our goal is to help those with the most need first.
- Students can use the award on **textbooks, school supplies and items listed as required course materials**. Students & campus programs or the bookstore will be responsible for any charges outside of the \$200 BBF.
- Grantees must keep track of the students who have been awarded a portion of the grant fund and be able to provide their names and total spent to JBAY.

Next Steps for Students, Social Workers, Caregivers, CASAs, Housing Providers, and others

- Head over to our website on July 3rd when JBAY will publish a list of campuses & contacts that have met the deadline on the Burton Book Webpage. If you have a student attending one of these campuses, let them know the fund is there for them.

www.jbaforyouth.org/burton-book-fund-information

- Students can check back and reach out directly to their Campus Grant Representative to inquire about receiving a Burton Book Fund.



A background image showing two women in a professional setting. One woman, with dark hair and wearing a patterned top, is smiling and looking at a laptop. The other woman, with blonde hair, is looking down at the laptop. The image is slightly blurred and has a soft, warm tone.

Questions



Answers

Enter your questions on your screen now by clicking the “question and answer” arrow, typing your question, and clicking “send”.

Or, if you think of something later, you can direct questions and comments to:

Suzil Sciancalepore

Suzil@jbay.org

Or Reach Suzil by Phone at:

415.348.0011